

## **Contract for Parent/Guardians**

**By choosing to enroll a child at The Schools of McKeel Academy, parents provide their child with an exciting educational opportunity. Registration of a student indicates that parents or guardians have accepted the responsibility to provide the proper support, encouragement, guidance and home environment to foster the best possible learning situation. The Schools of McKeel Academy expect parents and students to comply with the requirements of the school. Please read the following expectations carefully.**

1. I understand that as a parent, I must be supportive of my child and his/her school.
  - I understand that my child is to adhere to the uniform dress code. All uniform clothing must be purchased through Risse Brothers. On cold weather days students **must** wear proper uniform bottoms purchased through the uniform supplier. Students will **not** be able to wear jeans on cold weather days unless communicated otherwise by the school.
  - I understand my child is to adhere to the discipline policies of the school.
  - I understand that I (or designee) am **required** to attend mandatory meetings, conferences, trainings or other school sponsored activities as deemed necessary by the school.
2. I understand that my child is expected to attend school every day, to arrive promptly, and to remain throughout the scheduled hours.
  - Excessive tardiness and/or absences will be tracked and communicated to parents.
  - I understand that high school academic credit **may not be given** to any student with excessive absences. (MAT only)
  - I also agree to strive to schedule medical/dental/etc. appointments outside of school hours.
3. I understand that it is my responsibility to notify the school if my child is absent, or is to be released in the custody of another adult in order to leave the school grounds.
  - Any adult requesting to check out a student must have their name on the emergency card and provide proper ID at the time of checkout.
  - I agree to pick up or have my child picked up on time from all school activities.
4. Failure to follow school rules will result in my child being placed on probation.
  - Any student who commits a major violation of the Code of Conduct will be immediately dismissed from school.
  - I understand that it is my responsibility to provide transportation if my child is assigned after school detentions, study hall, or work detail.
5. I understand that it is my responsibility (or my designee) to review all homework and communications (this includes interims and report cards), as requested, and as needed meet with his/her teacher or team of teachers.
  - The school website and agendas should be reviewed daily and signed if applicable.
6. I understand that my child is participating in a rigorous academic program that may include academic remediation or afterschool remediation in order to maintain continuous academic progress and desirable work habits.
7. I understand that it is my responsibility to provide the school with the appropriate documents when my phone number, address, and/or other important changes on my child's emergency card occur.
8. I understand that my child **must** participate in our career shadowing (middle and high school) and senior internship.
9. I understand that all of my child's school work must be their own.

## **Contract for Student**

I \_\_\_\_\_ understand that attending The Schools of McKeel Academy is a choice and that in making this choice I agree to abide by the policies and procedures of The Schools of McKeel Academy. I also understand The Schools of McKeel Academy offers a rigorous and academically challenging program that may require extra effort in class and additional homework time.

**Please read the following expectations carefully.**

1. I will put forth my best effort academically. I will listen and participate in class, ask questions when appropriate, and turn in high quality assignments on time.
2. I will purchase, carry, and use an agenda in the manner in which my teachers outline.
3. I will read and follow The Schools of McKeel Academy uniform policy and dress code rules. All my uniform items **must** be from Risse Brothers.
4. I will read and follow the discipline policies of The Schools of McKeel Academy.
5. I will be on time to school and be in school every day. If I am absent, I will have my parents call or email the school on the morning of my absence. I understand that make-up work is my responsibility, and I will schedule a time to meet with my teachers to collect and/or do my make-up work.
6. I will be on time, in the class that I am assigned to and prepared for class to begin.
7. I will abide by the rules governing the use of cell phones and other electronic devices at all times.
8. I will display a positive attitude towards the school, staff, and my peers. I will strive to represent my school in a positive manner; this includes at the bus stop, on the bus, on field trips, at school sponsored events, while career shadowing (if applicable), etc.
9. I will participate in our career shadowing and senior internship programs (if applicable).
10. I understand that all schoolwork must be my own.

### **\*Polk County Code of Conduct**

**Hard copies of the Polk County Code of Conduct are being provided on an individual basis; you may view the Code of Conduct at <http://www.polk-fl.net>. If you are not able to access this website, please contact the school and provisions will be made to accommodate you or you may request a copy that you may pick up in the office.**

**By signing this form I acknowledge that I have received the information about accessing the Polk County Code of Conduct.**

**I agree to all of the above expectations and understand that violation of this contract may result in consequences set forth by The Schools of McKeel Academy.**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_